

# Fees for a new premises licence and a full variation of a premises licence

**An application for a new premises licence under Section 17 of the Licensing Act 2003 and an application to vary a premises licence under Section 34 of the Licensing Act 2003 follow the same legal process and accordingly the work we do to obtain a new licence for you are very similar. The pricing below sets out the cost for those applications. Figures on this page are provided as a guide only.**

Before undertaking any work on behalf of a client we will always take full instructions and provide pricing details and charging structures for the work to be undertaken. This will be tailored to your specific needs and requirements. If you want a more accurate idea of costs, please contact us so that we can ascertain what work needs to be undertaken.

Additionally, the below is for a single application. Should you wish to discuss licensing for your estate, we would be more than happy to give indications of costs based on multiple applications.

Anticipated fees for a new premises licence or full variation are categorised as follows:

- Simple Application £750 to £950 + vat & disbursements
- Medium Complexity - £1,250 to £1,500 + vat & disbursements
- High Complexity - £3,000 + plus VAT and disbursements

If no representations are received this will be the total cost for your application.

## **What is not included?**

**There are also a number of disbursements and expenses that we will need to discharge on your behalf for all premises licence applications:**

- Application fee payable to the local authority – based on the rateable value of premises.
- Advertising fee – it is a requirement to advertise the application in the local press. We use a specialist agent who ensures our clients gets the most favourable rates. Depending on publication these usually cost between £150 and £450 + VAT.

## **Other fees:**

### **Pre-Application Service**

We offer a pre-application service on certain type of application where negotiation with the local authority or police would assist the applicants' prospects for success. This part is not always necessary, and we will advise you if we, but if undertaken the work usually takes between 1 and 5 hours and the time taken is charged at an hourly rate agreed with you before the work is undertaken.

### **Hearings & Appeals**

Representations Received – if representations are received, we would try and resolve them through mediation with a view to avoiding a committee hearing. Time spent on mediation would be charged on the agreed hourly rate and depending on the nature and number of representations this could be between 1 and 5 hours, or perhaps more if a face-to-face meeting is arranged.

Hearing - It may be necessary to go to a hearing for which we usually charge on a time spent basis at the agreed hourly rate. Again, we would discuss likely costs if such with you at that time.

Appeal – An appeal can be resolved in several ways which range from agreeing to settle the appeal out of court, to proceeding to a full appeal hearing involving the instruction of a specialist barrister to represent our client. The charges can therefore be wide ranging & complicated but will be agreed with our client beforehand.