

naphthens
solicitors

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Manufacturing

Fixed Cost Legal & Business Health Check

About Napthens

Specialist support for manufacturers



Napthens is a leading provider of commercial legal services in the North-West.

With 270 staff including 27 partners we act for clients locally, regionally and nationally from offices located across the region including Preston, Blackburn and the Fylde coast in Lancashire, Kendal in Cumbria and Southport and Liverpool in Merseyside.



Manufacturing plays a vital role in our regional economy – and with many of our clients operating within the manufacturing sector, we recognise that importance.

As one of our key focus areas, we have developed a real understanding of the unique challenges and opportunities faced by our clients in the sector.



We have brought together a sector specialist team from across our services to provide expert guidance on operational – as well as more strategic matters – to help you achieve your business objectives.

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Support services for manufacturers

Is it time to take stock?



It can be difficult to plan for the future when dealing with day-to-day issues and fighting fires that arise.

Taking a breath and taking stock could prove invaluable to a company's future success.



So, we've developed our fixed fee Legal & Business Health Check package for manufacturers.

This service provides a high-level review of your business' health - identifying strengths and weaknesses along with recommendations for change and improvement.



Our Legal and Business Health Check has been specifically designed and tailored to businesses within the manufacturing sector.

Focused on 6 key areas which may not be at the forefront of your mind - but can be of vital importance to current operations and your plans for future success.

What is Napthens' Health Check?

Our specialist team, dedicated to the manufacturing industry, understand many of your day to day issues including:

- Supplier and customer challenges
- Staff and employment related issues
- Regulatory requirements including Health & Safety
- Property issues - whether owners or tenants
- Commercial and corporate matters
- Managing cash flow and bad debts

Our health check provides:

- High-level independent review of your legal and business' health in key areas
- Clear recommendations for any changes and improvements
- A fixed fee package of support covering up to 6 key business areas

Business & legal health check

Select up to 6 core
business areas

Your health check choices:

1 Commercial review

- Your standard Terms & Conditions of Sale or Purchase
 - Aspects of your Data Protection compliance such as Privacy Notice and email marketing
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2 Potential disputes review

- Review of selected high value or troublesome contracts
 - Key terms & issues highlighted such as termination clauses, contract expiry, notice requirements
 - Approach to overdue/bad debts
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3 Employment & HR review

- Contract of Employment and Staff Handbook
 - Business immigration issues concerning non-UK staff
 - Management and staff training needs on issues such as disciplinary and grievances, sickness absence, performance, equality and diversity
 - Understanding your top HR priorities for example HR strategy, talent & succession, culture, recruitment & retention
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4 Health & Safety review

- Health & Safety audit of your company
- Policies and procedures – identifying any gaps that need to be filled to give you adequate protection
- Are staff adequately trained?
- Training manuals - up to date and adequate?

Business & legal health check

Select up to 6 core business areas

Your health check choices:

5 Property review

- Current key property documents e.g. title deeds, leases
 - leases diarised for key terms and provisions e.g. renewal dates, rent reviews
 - landlord and tenant issues
 - Best approach to any plans to develop the property/alterations/improvement
 - timescales, costs, professional support required
 - Compliance with EPCs or asbestos surveys
 - Existing or planned property finance/investment
 - lenders, property assets, refreshing borrowing to support acquisition or expansion
 - Preparation for sale (whether a property or a company that owns the property) - ready for market
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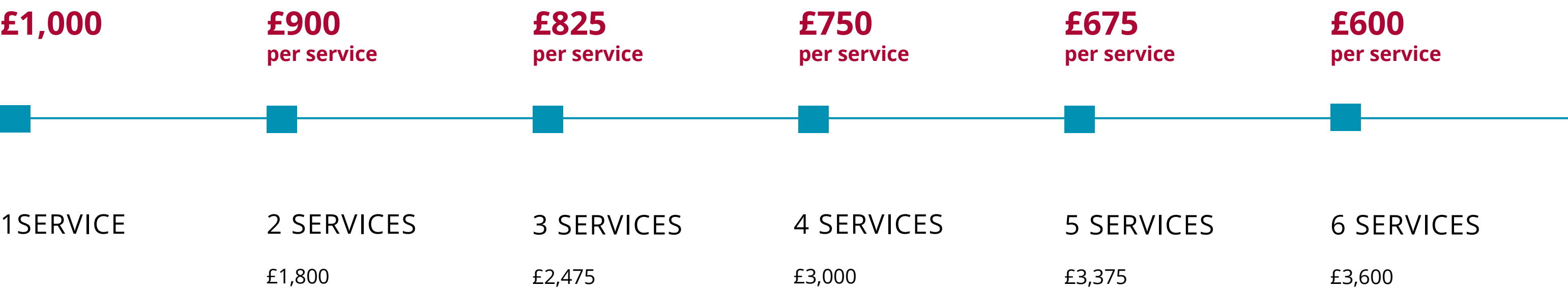
6 Corporate review

- Your statutory books and position at Companies House
 - share capital / appropriate documents filed
 - Directors' details
 - Shareholders' details
 - Persons of Significant Control
 - Confirmation Statement
 - Key documents
 - Shareholders' Agreement
 - Articles of Association
 - Investment Agreement
 - Joint Venture Agreements
 - High-level review of your corporate structure – what do you have, what might you need?
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Our fixed fee package

Select the service/s you want to suit the needs of your business.

Our fixed fees provide certainty on cost for each service - the more services chosen, the lower the cost for each.



All fees quoted above are exclusive of VAT

Note: If following your health check review you require any specific work to be undertaken, we will be happy to discuss your requirements in more detail and provide a written quotation.

Our Manufacturing Team

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Attwater Group

"I would recommend Napthens to anyone in need of help with non-disclosure and confidentiality agreements, terms and conditions, contracts and any general legal advice. Dealing with Claire is a pleasure and she always explains legal jargon in a way that I can understand. She talks through everything in detail and then sends comprehensive notes summing up what was discussed and the salient points to note. I always receive a prompt response to my requests."



Joloda International Group

"Napthens' team was recommended to me and the management team of the Joloda International Group to advise on our BIMBO. The sale process was at times complex but I was delighted with their responsiveness and willingness to offer pragmatic, commercial legal advice. Napthens provides a hands-on partner led service, offers the benefit of real experience and is a genuine alternative to the larger national firms."



Cristex Limited

"Our experience with Napthens has been nothing but positive – they understand our business and the market we operate in and they offer innovative and commercial solutions to problems we experience being involved in the manufacturing sector. They are experts in this field and I would not hesitate to recommend Napthens to other manufacturers who are looking for real-time, sound, commercial advice."



Tapeswitch

"The service we get from Napthens is invaluable. Whilst we need advice and guidance in all matters legal and HR we absolutely choose to use Napthens for the professionalism and wealth of knowledge. At Tapeswitch we recognise that one of our biggest assets is our people. We consider Napthens as part of our team here and our number one reason for choosing you, above and beyond the service that you provide, is your people."



Furlong Flooring

"The Employment & HR team put together a great day of training, focusing on developing managerial skills and how to effectively use the Performance Management process in our business. The feedback received from the managers was very positive and everyone took something away which will help them develop as a manager and support their team effectively. The focus on leadership and performance management will really help us to move our business forward and achieve our short, medium and long term objectives as a business."



Legal 500: Guide to Legal Services 2022

"Without exception, the Napthens team provide such a diverse set of skills and services, providing flexibility and most essentially, a respectful understanding of our changing and quite often, challenging requirements. They are without doubt, a pivotal part of our business."